

**Agenda: Playschool Board Meeting Minutes**

**Date:** Sunday, April 26, 2015 – 9:00pm @ Nicole’s.

Attendees:

Tyler Schwartz, Sarah Flood, Nicole Gillis, and Becky Mercereau (via teleconference).

<b>Topics</b>	<b>Who</b>
<p><b>Review Lead Applicant</b></p> <ul style="list-style-type: none"><li>• Annette Henderson was agreed upon as the lead applicant with Serena Matchett as the alternate</li><li>• All board members have a conflict of interest and all acknowledged this conflict</li><li>• There are some children currently in Annette’s care that are under our age limit</li><li>• Board discussed keeping the playschool how it currently is from 30 months to 5 years with some excpetions if they are close to the 30 months, but not decreasing ages to the 1 year age</li><li>• Discussed wage offer to Annette</li><li>• Discussed that tuition maximum would like to be \$40</li><li>• First come versus board priority for registration</li><li>• 8 children maximum with our license with one instructor</li><li>• Hours can be changed to 7:30 am to 5:00 pm</li><li>• Would need to have wage at \$25.11 to keep tuition at \$40</li><li>• Questions on keeping playschool open during summer months or stay with school schedule</li><li>• Summer camps would not be able to run if we ran playschool during summer</li><li>• Is this a community playschool or just moving Annette’s daycare</li><li>• Discussed the priority registration list</li></ul> <p>Moved by Nicole and Seconded by Sarah; “To offer the Lead Instructor Role to Annette Henderson at the wage of \$25.19 which averages \$28.00, with a tuition of \$40.00 and \$25 for half a day”. APPROVED</p> <p>Moved by Tyler and Seconded by Sarah; “That the priority registration be re-established in the following priority:</p> <ol style="list-style-type: none"><li>1. Already registered for the next year.</li><li>2. Students of existing board members who are willing to commit to the board for the next year.</li><li>3. Students of people who are willing to sign up for vacant seats on the board, which will be first come first served basis.</li><li>4. Full Time students (5 days/week).</li><li>5. Returning students.</li><li>6. All other students.</li></ol> <p>And that we suspend registration immediately until the lead instructor role has been completed.” APPROVED</p> <ul style="list-style-type: none"><li>• Annette will most likely need to enroll in the EEC as a requirement by Northern Health</li><li>• Waiting for more information from Northern Health</li><li>• Could look at having up to 12 students with 2 instructors, although the playschool would have to subsidize this as the tuition would not cover the costs</li><li>• Tyler will draft the letter to Annette</li></ul>	All

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| <ul style="list-style-type: none"><li>• If Annette declines we will meet again to discuss next steps.</li></ul> |  |
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**Meeting Adjourned:** 10:45 pm